

## Change Passcode - [4]

This option allows all users that have access to "User menu 1" to change their own passcode. The master users can also add and delete user passcodes, see "Setup Users" on page 25.

1. Ensure that "User menu 1" is selected. Press [4] to select the **Change Passcode** option. The display will show:

2. Enter your new passcode (e.g., 1212) the display will show:

3. Press [ENT] to accept the new passcode, a multi-tone indicates that the new passcode has been accepted and the display will automatically return to "User menu 1". A low tone indicates that the passcode is not available. Repeat again from (1) trying a different four digit number.

